

## Training Release

*Only one training release is required per company*

<b>*FEIN (Federal Employer Identification Number):</b>			
<b>*Employer Legal Name:</b>			
<b>Doing Business As Name:</b>	<input type="checkbox"/> Same as Legal Name, or enter here:		
<b>Unemployment Insurance Tax ID:</b>		<b>Active Status:</b>	
<b>Industry Category</b>			
<b>Industry Sub Sector</b>			
<b>Industry Group</b>			
<b>Business Description: (Max 100 characters)</b>			
<b>Branch/Location Name: (Ex: "Harrisburg Office")</b>			
<b>Ownership</b>			
<b>Affirmative Action Employer</b>		<b>Federal Contracting Job Listing Employer</b>	

### Employer Details

<b>*Address Line 1:</b>			
<b>Address Line 2:</b>			
<b>*City:</b>		<b>*State:</b>	
<b>*Zip Code:</b>		<b>*County:</b>	#REF!
<b>*Phone Number:</b>		<b>Extension:</b>	
<b>Fax Number:</b>		<b>Email:</b>	
<b>Website URL:</b>			

### Personal Details

<b>*Name:</b>			
<b>*Address Line 1:</b>	0		
<b>Address Line 2:</b>	0		
<b>*City:</b>	0	<b>*State:</b>	0
<b>*Zip Code:</b>	00000	<b>*County:</b>	###

I hereby acknowledge that by providing a signed copy of this registration form to my Industry Partnership Coordinator/Local Workforce Investment Board Representative (please circle one) I am granting the Coordinator/WIB representative permission to enter confidential data regarding employee training into the Comprehensive Workforce Development System (CWDS) on my behalf. This confidential data includes but is not limited to an employee's social security number.

**Signature of Company Representative:**

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**Please Print Name:**

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Please complete this form, print and sign the bottom, then return to Sherry Cockerham via fax 610-458-7700 or scan.

**Sherry Cockerham**

SEI Project Coordinator

737 Constitution Drive

Exton, PA 19341

(610) 321-8213

(610) 458-7770 (Fax)

[scockerham@ccedcpa.com](mailto:scockerham@ccedcpa.com)



Eagleview Corporate Center  
 737 Constitution Drive  
 Exton, PA 19341  
 office: 610-458-5700 | fax: 610-458-7770  
 www.itagpa.org

## Innovative Technology Action Group (ITAG) Grant Application 2018-2019

*Please complete the following information and return with requested materials*

Employer Data			
Organization Name:			
Organization Address:			
Contact Person Name/Phone Number:			
<b>Course Title:</b>			
<b>Dates and Location of Course:</b>			
Cost of Course: \$			
<i>Please note: ITAG will be able to reimburse up to 50% of the cost of the course (course fee only). The check will be made out to the organization at the name/address indicated above.</i>			
Participant Data			
<b>Name of Participant</b>		<b>Title</b>	/RN
Address		City	
State	PA	Zip	
Phone		<b>E-mail</b>	
Fax		Website	
<b>Social Security Number (REQUIRED)</b>		Gender (Optional)	Male/Female
Race (Optional)		Ethnicity (Optional)	
<b>Name of Certification/Credential Achieved by Participant:</b>			
<b>Please answer the following question (REQUIRED):</b>			
"Did this training improve your technical skill set?" Yes/No (circle one)			
Please explain:			

**Please return this form after the completion of the course with the following materials:**

- Training description (agendas and/or course flyer)
- Copy of proof of payment (copy of check or proof of credit card payment)
- Copy of certification and/CEs achieved as a result of the training

**Fax or mail the ITAG Grant Application form plus materials to:**

Fax: 610-458-7770 Attn: Sherry Cockerham  
 Mail: Chester County Economic Development Council  
 Attn: Sherry Cockerham  
 737 Constitution Drive, Exton, PA 19341

**Please do not email the form** due to security reasons.

**Questions:** If you have any questions, please contact Sherry Cockerham at 610-321-8213 or [scockerham@ccedcpa.com](mailto:scockerham@ccedcpa.com)

*This assistance is being made available by the Innovative Technology Action Group (ITAG), an initiative of the Chester County Workforce Development Board and the Chester County Economic Development Council with grant funds received from the Pennsylvania Department of Labor and Industry.*



A Chester County Economic Development Council initiative

**Grant Money Available to Reimburse up to 25% for these approved Live Courses!**  
**Energy Related Training Funds for 2018-2019**

The Smart Energy Initiative can help your organization maintain a competitive workforce with a grant to offset partial costs of energy-related training (eligible employers/trainees can receive a reimbursement of up to 25% of course costs for each trainee). Funding is provided by the Pennsylvania Department of Labor and Industry and the Chester County Workforce Development Board.

**Eligibility & Conditions**

- Trainees must be employed residents of Pennsylvania.
- Training must be Live with tuition cost of at least \$500.00, taking place between 01/01/2019 and 04/30/2019.
- This Grant ends June 30, 2019, or when Grant money is spent.
- The following courses are currently eligible for partial reimbursement for the 2018-2019 program year.
- All applications will be reviewed by the Grant Committee for approval.

<ol style="list-style-type: none"> <li>1. Association of Energy Engineers Certified Building Commissioning Professional (CBCP)</li> <li>2. Association of Energy Engineers Certified Energy Manager</li> <li>3. Association of Energy Engineers Certified Lighting Efficiency Professional (CLEP)</li> <li>4. Association of Energy Engineers Certified Measurement &amp; Verification Professional (CMVP)</li> <li>5. Association of Energy Engineers Certified Water Efficiency professional (CWEP)</li> <li>6. BPI Certified Building Analyst</li> <li>7. BPI Certified Envelope Professional</li> <li>8. BPI Healthy Home Evaluator (HHE) Certification</li> <li>9. BPI Infiltration and Duct Leakage Certification</li> <li>10. BPI Multifamily Certification</li> </ol>	<ol style="list-style-type: none"> <li>11. BPI Quality Control Inspector (QCI)</li> <li>12. Building Commissioning</li> <li>13. Building Operators: Building Science of Commercial Buildings (AM), and Building Operator Training and Re-tuning (PM)</li> <li>14. Energy Modeling for LEED Projects</li> <li>15. HVAC Design</li> <li>16. LEED Accredited Professional and Operations Maintenance</li> <li>17. NORA Bronze Basic Oil Heat Technician</li> <li>18. Passive House Institute of US, Certified Consultant</li> <li>19. Passive House Institute of US, Verifier Certification</li> <li>20. Passive House Institute US (PHIUS) Verifier</li> <li>21. Three Day Basic Oil Heat Class</li> <li>22. WaterFurnace International Geothermal Residential Forced Air Equipment Training</li> <li>23. WELL Accredited Professional</li> </ol>
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If you or your employees have taken any of the classes listed above and you have not yet applied for grant funds, please contact us to discuss. If you have an energy industry related class in which you are interested in taking, or have already taken, during this time frame and it is not on the list above please contact us; we may be able to revise the list.

**As a condition of the funding grant, recipients are asked to report a training outcome for each employee, such as a certification, a wage increase, new job title, or promotion. As required by the Department of Labor and Industry, trainees must provide their social security number (SSN) and complete a brief training evaluation following completion of the training. SSNs are used for state reporting only and not retained.**

Disallowable costs include: conferences; non-certification or credential seminars, travel or other expenses; and lost wages or salary reimbursement.

Contact Jim Lauckner or Sherry Cockerham with questions, request for more information, or to receive timely notifications of SEI-approved training in the region.

Jim Lauckner, Sr. Project Consultant  
[jlauckner@ccedcpa.com](mailto:jlauckner@ccedcpa.com) | (610) 321-8231

Sherry Cockerham, Project Coordinator  
[scockerham@ccedcpa.com](mailto:scockerham@ccedcpa.com) | (610) 321-8213

The Smart Energy Initiative of Southeastern Pennsylvania (SEI) is an initiative of the Chester County Economic Development Council and is Funded in part by the private sector with grant funding received from the Pennsylvania Department of Labor and Industry through the Chester County Workforce Development Board.

